



P.O. Box 3667
Central Point, OR 97502

541.734.7418 office
800.547.2870 office
541.727.3754 fax

Dear Employee,

Welcome to the Combined Family! If you choose to elect the health benefits plan, please fill out the enrollment forms for insurance through Ayin Administrative Health Solutions. They will provide you with medical, dental, vision, prescription. Your coverage begins on the 8th day following your conditional date of hire.

The monthly cost for coverage is:

- \$50.00 for employee only
- \$301.00 for employee and spouse **OR** employee and children
- \$445.00 for family coverage

The good news is that we offer a Healthy Incentive Program (HIP) which will allow you to save **\$50** per month on your employee contribution if you meet certain requirements.

To be eligible for the Healthy Incentive Program, an employee (spouse included, if covered) must:

Non Nicotine/Tobacco Users

1. Complete the healthy incentive program enrollment form (spouse included, if covered)
2. Complete the online health assessment (spouse included, if covered)

Nicotine/Tobacco Users

1. Complete the healthy incentive program enrollment form (spouse included, if covered)
2. Complete the online health assessment (spouse included, if covered)
3. Any employee (spouse included, if covered) who identifies as being a nicotine/tobacco user that wishes to be reclassified as a non-nicotine/tobacco user must complete the Nicotine/Tobacco Cessation Program (at no cost to the employee/spouse). Employees must present a certification of completion to HR before the healthy incentive program discount can be applied to your monthly contribution.

Please note, that all of your insurance premiums will be deducted pretax.

If you have any questions, please do not hesitate to contact me at (541) 618-6527

Sincerely,

A handwritten signature in black ink that reads 'Jessica Rios'.

Jessica Rios
Human Resources

